

## Required Documentation for PCS Dependent Eligibility Audit

### REQUIRED DOCUMENTS

All Required Documents **MUST** include date and/or year, employee name, and dependent's name.

#### FOR SPOUSE:

A copy of your marriage certificate

**And one of the following:**

- A copy of the front page of your most recent federal tax return confirming this dependent is your spouse
- A document dated within the last 60 days showing current relationship status such as a recurring monthly house-hold bill or statement of account. The document must list your spouse's name, the date and your mailing address.

Note: Healthcare bills will not be accepted as proof of eligibility as healthcare coverage is being validated.

#### FOR CHILDREN up to age 26:

A copy of the child's birth certificate or adoption certificate naming you or your spouse as the child's parent **OR**

A copy of the court order naming you or your spouse as the child's legal guardian\*. Please note, in most instances, legal guardianship ends at age 18.

#### FOR DISABLED CHILDREN age 26 or older:

A copy of the child's birth certificate or adoption certificate naming you or your spouse as the child's parent **OR**

A copy of the court order naming you or your spouse as the child's legal guardian **AND**

A copy of the front page of your 2015 or 2016 federal tax return confirming this child is your dependent.